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# LILLIAN'S 2009 - 2010

ANNUAL REPORT of the LILLIAN HOWELL PROJECT INC.

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Lillian's acknowledges the prior ownership of this area by the Cadigal and Wangal people who were dispossessed by European invasion more than 200 years ago



We gratefully acknowledge funding from the NSW Department of Community Services and the Commonwealth Department of Families, Housing, Community Services and Indigenous Affairs.

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# Minutes of A.G.M. '08 - '09

Meeting held 15th December, 2009

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## LILLIAN HOWELL PROJECT INC. Annual General Meeting '08-'09 15/12/08 at 6.30 pm

### Minutes

Present :

Lin Cooper, Naomi Crago, Ivy Crago, Sally Fitzpatrick, Barbara Kernick, Athena Mumbulla, Maawa Mumbulla, Patti Nicholson, Cindy Ryan, Ann Watchirs.

Apologies:

Tracey Crawcour, Jessie Fitzpatrick, Kylie Hoy, Nyarn Mumbulla, Helen McCutcheon, Farah Mokdad.

The minutes of the previous AGM (2007-2008) held 6-12-08 were presented by Lin Cooper.

A motion to accept as true and correct was moved by Barbara Kernick ; seconded by Cindy Ryan; carried.

Reports tabled and presented

President's Report - read by Naomi Crago

Treasurer's Report - Barbara Kernick

Co-ordinator's Report - Lin Cooper

Residents Report - Read by Lin Cooper

It was noted that the Management Committee feels that the efforts by the young woman who returned to Australia after much trauma and went straight to school the following day were extraordinary.

Moved by Barbara Kernick. Seconded by Ann Wachirs.  
Unanimously acclaimed.

All reports accepted. Moved by Naomi Crago. Seconded by Athena Mumbulla. Carried unanimously.

Motion : That thanks be given to the outgoing Management Committee for their work in '08 -'09.

Moved : Sally Fitzpatrick. Seconded : Lin Cooper  
Carried unanimously.

All Office Bearers having vacated their positions at the beginning of the meeting, nominations were called for.

President : Sally Fitzpatrick  
Vice President : Ann Watchirs  
Treasurer : Patti Nicholson  
Secretary : Naomi Crago

Motion : That these nominations are accepted.

Moved : Patti Nicholson. Seconded: Ann Watchirs  
Carried unanimously

Appointment of Auditor

Cheryl G. Hastie appointed as Lillian's auditor for  
2009-2010

Moved: Ann Watchirs Seconded: Athena Mumbulla  
Unanimously endorsed.

Other Business

Certificates of  
Achievement presented  
to residents.

The meeting closed at  
8.30pm.



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# President's Report

Sally Fitzpatrick

2009-2010

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As it was in '08-'09, so it continued in '09-'10.

The dilemma about Service Models, 24 hour staffing, SAAP funding.

The major problem still is that SAAP/DoCS do not recognise the necessity of 24/7 staffing for medium-long term youth accommodation services and suggest that this need should be met (by which they mean funded) by Out of Home Care.

Paper shuffling by government departments. However, there are NO GENDER SPECIFIC OUT-OF-HOME-CARE SERVICES, and the expressed need of most of our referrals is for "girls only".

There is a very real threat that our funding will be seriously reduced next year as they refuse to acknowledge the reality that there are many young women who need a lot more than a few months training in "living skills" to prepare for independence. Lillian's is known for the nurturance that allows the girls to grow up at their own rate and holds them safely until they reach that maturity - in the knowledge that it is not chronological and may take much longer than the SAAP-promoted 18 months maximum. We get referrals from all over the state looking for placements for girls who, for various reasons, are better placed in a female living environment.

We had waited for years for DoH to do something about the fire danger of the upstairs room that we could not use as a bedroom. Finally, after checking with City of Sydney about requirements, we went ahead with the installation of security doors which cannot be opened from the outside, but are easily opened from the inside in the event of fire. These were very expensive but provide both







security and safety. This meant that we were able to convert the computer/rec. room into a fifth bedroom and increase the number of residents. We plan to move the office into the staff bedroom and create another bedroom. There were discussions around the possibility of using this sixth bedroom as an emergency bed to attract the 24/7 funding, or

physically dividing the two large upstairs rooms and making the house 8 bedrooms (the residents were appalled at that idea - wouldn't all fit in the car, or even around the dining table).

After many meetings, going in circles, it was decided to hire a consultant to clarify our options and help to decide on our future model of service: and that is now in process.

Thanks to all the staff and to my fellow committee members.



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# Treasurer's Report

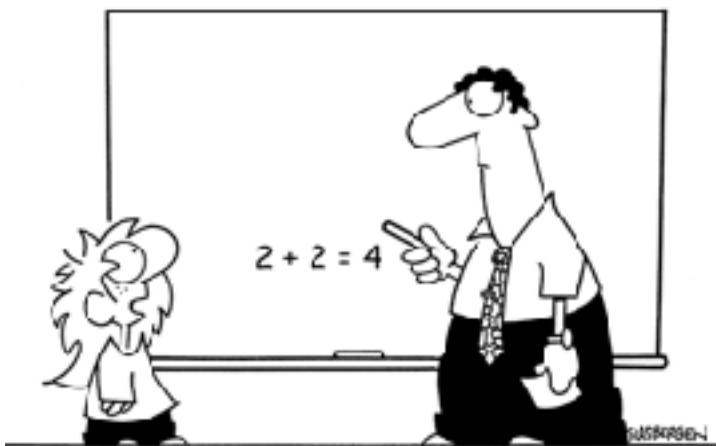
Patti Nicholson

2008-2009

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A much smaller surplus this year as we spent a lot of money on security doors/ fire safety and made provision for setting up new bedrooms. This accounted for nearly \$40,000.

Our staffing expenses were down by about \$4,000 as we continued to employ only according to need, and until the number of residents increases there is no perceived need to increase staffing levels, but we expect this change in the next financial year as we employ double cover after school to cope with the complexity of multiple appointments of five or six residents.



"How can I trust your information when you're using such outdated technology?"

The anticipated rise in the cost of electricity resulted in an increase of about \$500 this year, and we expect it to get worse. This is a major reason, along with ecological concerns for the fate of the planet, that we applied to use some of accrued surplus to install solar panels on the roof. With the size of our roof and the back to the grid deals that existed at the time, the refuge would have been generating a considerable

amount of power and therefore money, which could have reduced our reliance on grants.

## **Permission denied!!**

Hard to see the sense in that - again paper shuffling between departments (should come out of Housing money, not SAAP money - but it is all taxpayers money and would save the government in the longer term).

We forgot to include in the financial statements the value of the tutoring provided to our residents by Powdermonkey Social Alchemy. Three girls were individually tutored two or three times a week by professional tutors; this would have cost thousands of dollars if we had to pay for it and we give our sincere thanks to Chin-Liang Beh for this generous donation and also to the tutors for their support for the students.

Our thanks also to OzHarvest for food deliveries and again to Better Read Than Dead for their gifts of children's and young adults books - our library is now impressive and it is encouraging to see girls reading.

Food costs continue to rise and cost \$6,000 more than the previous year, despite OzHarvest contributions, as we choose the healthy options which are, sadly, more expensive.

Our provisions for all staff entitlements (annual and sick and long service leave) amount to nearly \$180,000 and are safely accrued.

The audited financial statements for 2009-2010 are attached to this report. Thanks to Cheryl Hastie, chartered accountant.

Our plans for the surplus have been discussed with DoCS and are currently on hold as we prepare for a Consultation/Review with the possibility of a new service model as the outcome, with probable establishment costs.

Exciting times.

Solving equation

$$\frac{1}{n} \sin x = ?$$

$$\frac{1}{n} \cancel{\sin} x =$$

$$six = 6$$



# Auditor's Report

Cheryl G Hastie

2009 - 2010

## INDEPENDENT AUDITOR'S REPORT

To the members of Lillian Howell Project Incorporated (ABN 22 465 606 851)

### *Report on the financial report*

We have audited the accompanying financial report of Lillian Howell Project Incorporated, which comprises the Statement of Financial Position as at 30 June 2010, and the Statement of Financial Performance, a summary of significant accounting policies and other explanatory information and the management committee's assertion statement.

### *The Management Committee's responsibility for the financial report*

The Management Committee are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the financial reporting requirements of the constitution and is appropriate to meet the needs of the members. The Management Committee's responsibility also includes such internal control as the Management Committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### *Auditor's responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian auditing standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a fair presentation, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Management Committee as well as evaluating the overall presentation of the financial report.

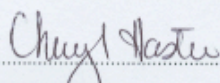
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Independence*

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### *Opinion*

In our opinion, the financial report presents fairly, in all material respects, the financial position of Lillian Howell Project Incorporated as at 30 June 2010, and of its financial performance for the year then ended on that date and complies with Australian accounting standards to the extent described in Note 1.



**CHERYL G HASTIE**  
Chartered Accountant

Dated this 23 November 2010

Suite 5, 82 - 86 Allison Cres Menai NSW 2234  
PO Box 28 Bangor NSW 2234

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Liability limited by a Scheme approved under the Professional Standards Legislation.

Abn. 67 860 902 201



ABN 22 465 606 851

**Statement of Financial Performance**

**For the year ended 30 June 2010**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
<b>Income</b>		
DOCs Grant	422,199	412,263
Dividends Received	34	30
Interest Income	2,564	13,255
Rental Income	11,275	4,940
Insurance Claim	4,688	
Donations & Sponsorship	5,500	5,500
<b>Total income</b>	<b>446,260</b>	<b>435,988</b>
<b>Expenses</b>		
<b>Staffing Expenses</b>		
Wages-Permanent Staff	257,471	210,430
Wages-Casual Staff	3,080	58,909
Superannuation	23,198	25,625
Workers Compensation	13,739	10,709
Staff Development	0	1,715
Conferences	100	273
Supervision	1,800	1,080
LSL & Maternity Leave Provn	3,906	2,454
Holiday & Sick Leave Provn	39,253	35,267
Employment Expenses	0	0
Staff Recruitment	0	0
<b>Total Staffing Expenses</b>	<b>342,547</b>	<b>346,462</b>
<b>Property Costs</b>		
Electricity	1,624	1,173
Repairs & maintenance	573	689
Household General Replacements	7,234	347
Provision-Cyclic Replacement	0	5,000
Provision-New Bedrooms x 2	20,000	0
Insurance-Contents	1,910	1,780
Security	18,291	0
<b>Total Property Costs</b>	<b>49,631</b>	<b>8,989</b>
<b>Administration Expenses</b>		
Accounting		
Audit Fees	1,600	1,350
Administration Expenses	1,214	11,286
Bank Fees	273	282
Office Supplies	2,632	767
Postage	120	100
Resources & Education	1,152	1,707
Sundry Expenses	0	189
Telephone	3,754	4,001
<b>Total Administration Expenses</b>	<b>10,745</b>	<b>19,682</b>

These statements should be read in conjunction with the attached audit report.

**Lillian Howell Project Incorporated**

ABN 22 465 606 851

**Statement of Financial Performance**

For the year ended 30 June 2010

	2010 \$	2009 \$
<b>Travel Expenses</b>		
Travel	1,101	1,037
Motor Vehicle Costs	3,211	3,344
New Vehicle Provision	0	5,000
<b>Total Travel Expenses</b>	<b>4,312</b>	<b>9,381</b>
<b>Residents Expenses</b>		
Education & Amenities	3,583	4,974
Tutoring	1,230	1,170
Activities & Entertainment	3,679	2,282
Residents Personal Living Expenses	977	9,334
Food & Housekeeping	24,652	18,536
Other Expenses (Xmas, Birthdays, etc.)	1,669	982
<b>Total Residents Expenses</b>	<b>35,791</b>	<b>37,278</b>
<b>Total Expenses</b>	<b>443,027</b>	<b>421,792</b>
<b>Net Profit</b>	<b>3,233</b>	<b>14,196</b>

These statements should be read in conjunction with the attached audit report.



**Lillian Howell Project Incorporated**  
**Statement of Financial Position As At 30 June 2010**  
**ABN 22 465 606 851**

	2010 \$	2009 \$
<b>Current Assets</b>		
St. George Cheque Account	494,836	464,092
Petty Cash	800	800
Other Debtors	1,096	
Prepayments	0	2,194
<b>Total Current Assets</b>	<b>496,731</b>	<b>467,086</b>
<b>Total Assets</b>	<b>496,731</b>	<b>467,086</b>
<b>Current Liabilities</b>		
<b>Sundry Creditors</b>		
Creditors & Accruals	13,078	0
Superannuation Payable	-2,891	
Employee Payroll Package	3,006	7,571
<b>Total Sundry Creditors</b>	<b>13,193</b>	<b>7,571</b>
<b>Tax Office Creditors</b>		
PAYG Withholding	0	6,639
GST	-1,833	-2,062
<b>Total Tax Office Creditors</b>	<b>-1,833</b>	<b>4,577</b>
<b>Provisions</b>		
Annual Leave & Sick Leave	106,929	97,000
LSL & Maternity Leave	68,906	65,000
Replace Vehicle	30,000	30,000
Provision For Cyclic Replacement	17,877	20,000
Provision For New Bedroom x 2	20,000	
<b>Total Provisions</b>	<b>243,712</b>	<b>212,000</b>
<b>Monies Held - Residents</b>		
Foster Allowances Held	-1,815	2,695
<b>Total Monies Held - Residents</b>	<b>-1,815</b>	<b>2,695</b>
<b>Total Current Liabilities</b>	<b>253,256</b>	<b>226,843</b>
<b>Total Liabilities</b>	<b>253,256</b>	<b>226,843</b>
<b>Net Assets</b>	<b>243,476</b>	<b>240,243</b>
<b>Equity</b>		
Retained Earnings	240,243	226,047
Current Earnings	3,233	14,196
<b>Total Equity</b>	<b>243,476</b>	<b>240,243</b>

These statements should be read in conjunction with the attached audit report.

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# Co-ordinator's Report

Lin Cooper

2009-2010

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First the statistics so loved by mysterious, faceless number crunchers. In 2009-2010 the four beds were occupied 1,409 out of possible 1,460 nights which is a 96.51% occupancy rate. And this does not include the time that the bed is held while girls are on assessment.

Plus the support that Lillian's provided to H\*\* and D\*\* in their quest for independence, which is also not counted.

Well done Lillian's.

And for next year we will have an extra bedroom, possibly two.

In the financial year from July 2009 to June 2010

K\*\*\* flew for the first time - to Melbourne with her Art class, and performed in the Opera House twice, started root canal treatment, passed her School Certificate and began a series of immunisations because she was starting a nursing traineeship. Started year 11 and a VET course and tutoring with Social Alchemy in English and Biology.





D\*\* and H\*\* studied for their Higher School Certificate exams and graduated from high school and went to the Year 12 Formal in fine style. They both produced incredible art work for their HSC which took a long time and a lot of effort. H\*\* also graduated from her two year VET course with Certificate III in Health Services Assistance. D\*\* applied for a place in the Music Theatre course at



Eora College, auditioned and was accepted. H\*\* applied for a scholarship place in enrolled nursing at North Sydney TAFE and was chosen. After an incredible saga with Department of Housing to get a "T" number, eventually they moved together into a flat provided by Metro Housing. Lillian's continues to provide support.

M\*\*\* graduated to the next level in her TAFE course after working very hard and doing more homework than anyone else ever. Lillians found an ESL tutor who helped a bit, but all credit to M\*\*\*. She attended the Granville Multi-cultural Girls' Group, had a tooth removed - and this was the biggest tooth root and tangled and took a long and gruelling time to extract - she was incredibly brave. In 2010 M\*\*\* started to get tutoring in English (Olivia) and science (Chin-Siang) from Social Alchemy, who also took her on outings during holidays.



S\*\*\* attended school more than she had been and graduated from the LEAPS programme and also the boat building work-education course. Rosemount offered a place in 2010 and this was a positive outcome. And at the end of February S\*\*\* was able to move to live with her grandmother and after a few months reclaimed Tweety (who we all had grown to love).



Counselling happened for several girls and added to their well-being, and we especially acknowledge Ilona from Headspace and Marc from STARTTS.

Cindy organised front row seats for the girls to watch Australian Idol. Tracey took them to see Bangarra's "Fire" at the Opera House. And Farah and Cindy took everyone for a holiday to the Blue Mountains to breathe fresh air, look into vast distances, listen to birdsong, explore the Jenolan Caves and generally have a jolly time. Sadly for poor S\*\*\*, she suffered a major allergic reaction to something and her body was covered in a swollen rash and medical help was sought. It spoiled her holiday.



Kylie took everyone to see Circus Oz and the opening night of "Bran Nue Day" while Farah found a Putt Putt course and also braved Movies at the Overflow. Nicola and Farah led the zoo expedition.

Lillian's joined with some neighbours to start a Community

Garden in a vacant block of land on Erskineville Road and this is an ongoing project which is now supported by The Friends of Erskineville Village.

Staff members, all of whom are members of the ASU participated in several mass meetings and rallies for the cause of pay equity. This is an ongoing campaign and has the support of the ALP and The



Greens, and will come before Fair Work Australia for arbitration early 2011.

We raised objections with Sydney City Council about the next door neighbour's large first floor deck which would overlook our middle courtyard and the girls' bedrooms - this was a year long battle which ended with a compromise, ensuring that nobody was happy.

Lillian's embarked on the long process of getting registration as a Community Housing Provider.

In February the dining room and kitchen and half the hallway were flooded with filthy, muddy water from the building site behind (where they built five townhouses in the little paddock that we had previously been able to access). DoH sent a water extractor to clean it up and we spoke to the building supervisor, but torrential rain happened again before they rectified the problem. The refuge was again flooded and this time we sought compensation. It was squishy and smelly for a while but steam cleaning helped. We used

the insurance money to buy new shutters for the lounge room to help with summer heat.

Ultimo TAFE again sent us a very good youth work student, thanks Nicola.



Our focus on education received a huge help this year thanks to Chin-Liang Beh and his tutoring school Powdermonkey Social Alchemy. Chin-Liang organised and set up a tutoring room at Glebe PCYC and offered free tutoring to any of our residents who would commit to following through with the help offered. This has really focussed the girls and staff

on the importance of the structured study time but these tutors also offered mentoring and social education, giving of their leisure time to take students on excursions to galleries, museums, the zoo and even the movies. Chin-Liang organised free gym membership at Sydney Uni and really encouraged a healthy lifestyle approach. Lillian's is truly grateful for the generous gift and wants to thank each of the tutors for their efforts.



Our Management Committee has had its work cut out for them this year with both the DoH audit and more particularly trying to sort out options for service models to make sure that Lillian's continues to receive ongoing adequate funding. Unless we get enough funding to operate 24/7 on site Lillian's as we have known it will be unable to continue. This is a milestone moment.



Thanks to Sally, Naomi, Patti, Ann, Athena and Barbara for their loyalty and dedication to the cause.

And the team. Cindy, Farah, Kylie and Tracey with Skye and Leah available in emergencies; and Monica, our supervisor. Thanks, as always, to you for your hard work and caring. The young women we work with deserve nothing less than the best nurturing support that we can give them.





# Resident Reports

2009-2010

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"A letter about Lillian's

To whom it may concern,

I have been here for a little over one school term, although it truly does feel a lot less. Maybe because the day to day regime has become a lot less arduous thanks to the supportive workers. I've noticed at Lillian's that all workers have a gentle but firm approach to the overall running of the house, e.g. they are quite reasonable with curfews, chores etc.

Despite the mish-mash of backgrounds which brings forward newer concepts to me personally, it has been a liberating experience. I have enough freedom to accept and express myself but there are also the boundaries that remind me that there are people who care.

Cooking for the residents and workers alike is definitely an experience I savour. Going to plays and the beach is not something I expected for a women's refuge. It distracts the fact that I'm the most subtly more independent and doesn't force me to grow up at an uncomfortable rate.

Overall I can never truly express how much gratitude I have for the workers (Lin, Tracy, Cindy, Farrah, Skye and Kylie) for bringing more opportunities before me than I could even believe, and dealing with my eccentric behaviour and otherwise plain odd ideas.

They humour most of my tangents and that has contributed to shaping me as a whole.

At Lillian's I have also learnt awareness of nutrition, environmental sustainability, making lamb shanks and a lot more that could list in a separate letter.

Leaving home would have been a mistake for me but finding Lillian's gave me a choice, something that most tend to disregard. Lillian's is a sanctuary."

25<sup>m</sup> / 11 / 10

TO: LILLIAN'S  
"C" "C" "C" "C"

oh well I Dunno where to start,

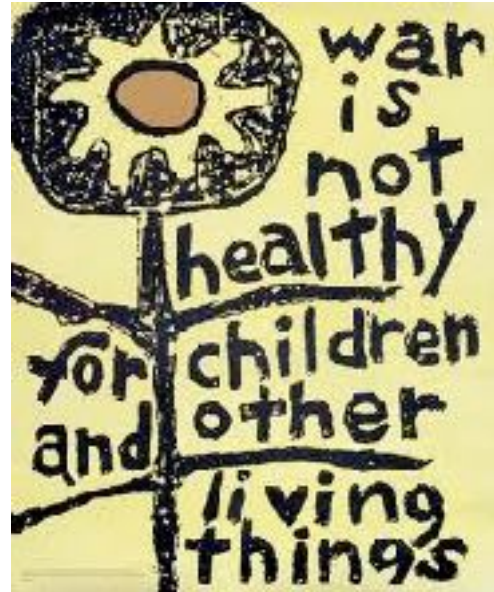
Dear ALL!

My name is Dolly Dube the South African girl. I'm pretty sure you all remember me even though you ~~duan~~ have not met me in person. I once was a young girl (16 yrs) when I came to Lillian's and now a young woman. I really appreciate what you do for people and helping Lillian's dealing with decisions. I have met such great souls working in Lillian's specially Lin. she is amazing. Thank you so much to Lillian's and for your support guys. You all amazing and may one Lord bless you all and grant you with whatever you desire.

Well pretty much that I run out of words  
to say about Lillian's. but I can tell you  
this... I have 3 words to describe Lillian's  
10. Sweet. [unclear]

- ①. Safety [Security]
- ②. awesome → amazing &
- ③. cheerful home sweet home.

Thank you!!



*Dear Lillians,*

*I would like to thank Lin and staff for all their support over the past year and a half. When I first arrived, I felt a little scared and nervous. But you have all helped me settle in and feel comfortable. You have supported me with my education, working, centerlink and everthing else. I feel good that I have Lillian's to live in and that I have all these good people around me.*

*Thank You from M.J.*



